SCHEDULE B

Graduate House Procedures for Sub-licensing Bedrooms

1. Any regular Resident of Graduate House may sub-license her/his right to use and occupy her/his Room and to use the common facilities of her/his Suite and the common facilities of Graduate House (collectively, the “Room and Rights”) in accordance with the terms of this Schedule B, but not otherwise. This privilege is not available to summer Residents or to sub-licensees.

2. An eligible Resident may sub-license her/his Room and Rights once only during the Occupancy Period covered by the attached Occupancy Agreement (the “Agreement”). The sub-license period shall be not less than two months and not more than six months; it shall begin no earlier than three months after the start of the Occupancy Period, and end no later than the Resident’s Vacating Date as described in clause 1 of the Agreement.

3. An eligible Resident who wishes to sub-license her/his Room and Rights is responsible for finding a suitable and eligible candidate as sub-licensee. All other occupants of the Suite in which the Resident’s Room is located must have approved the proposed candidate for sub-licensing and have signified their approval in writing on a form to be provided by and registered with the Graduate House office.

4. Any proposed candidate for sub-licensing must also meet the eligibility requirements for Residents at Graduate House, as prescribed from time to time, and in particular, must be a student enrolled in full-time studies in the School of Graduate Studies of the University of Toronto or in one of the six professional faculties thereof, viz. Law, Dentistry, Pharmacy, Medicine, Nursing, OISE. The name and student number of the proposed candidate shall be provided to the Graduate House office for verification. The Resident must obtain written approval from the Dean of Graduate House office before initiating any sub-licensing arrangement.

5. The relationship between the University and the Resident will remain in effect during the sub-license period and in addition to the foregoing requirements, it will also remain the responsibility of the Resident (sub-licensor) to:

   (a) continue to pay the monthly Occupancy Fee during the whole of the sub-license period, which fee will continue to be charged to her/his ROSI account; and
   (b) pay any and all additional fees, interest, charges and other amounts that may be or become due under the Agreement, including, without limitation, the costs of replacing any security card or mailbox key and any and all damage and charges payable under clause 13 of the Agreement that may arise during the sub-license period and for which the Resident would have been responsible if in occupation of the Room and Suite, notwithstanding that any such damages or charges may
result from the acts, omissions or neglect of the sub-licensee or her/his guests or invitees, all of which amounts will be charged to the ACRON/ROSI account of the Resident.

6. The Resident is at liberty to collect the fees, charges and other amounts referred to in paragraph 5 above from the sub-licensee but shall not increase or inflate any of such fees or charges and in particular, shall not charge the sub-licensee an Occupancy Fee greater than the Occupancy Fee stipulated in the Occupancy Agreement.

7. The Resident shall be responsible for providing the sub-licensee with her/his security card, one-shot card, mailbox key and laundry card, and the University will not issue duplicates of any of these cards or keys to the sub-licensee or for the purposes of sub-licensing.

8. The Resident shall not permit the proposed sub-licensee to occupy the Room or Suite until (a) approval by both the suitemates and the University pursuant to paragraphs 3 and 4 above; (b) the sub-licensee has signed a sub-license agreement which incorporates by reference all the applicable terms and conditions of the Agreement and the Schedules thereto and whereby the sub-licensee agrees to be bound thereby and by all applicable policies of the University and the Rules and Regulations of Graduate House, all as amended from time to time. In particular, the sub-license will be subject to the early termination and room/suite substitution provisions of clauses 14, 15 and 20 of the Agreement.
Pursuant to the terms and conditions outlined in Schedule B of the Graduate House Occupancy Agreement, and as the registered suitemates of ____________________________ in Suite ____________, we, the undersigned, stipulate that we have met with, interviewed, and are fully content to reside with ____________________________, Student Number ____________________, for the period commencing not earlier than ________________ and ending not later than ________________.

[Please note that the sub-licensing period cannot be for a period less than two months and not greater than six months and cannot extend beyond the end date of the current occupancy period, i.e. August of any given year.]

Print Name (Resident) ____________________________ Signature ____________________________ Date (DD/MM/YYYY) ____________________________

Print Name (Resident-suite mate) ____________________________ Signature ____________________________ Date (DD/MM/YYYY) ____________________________

Print Name (Resident-suite mate) ____________________________ Signature ____________________________ Date (DD/MM/YYYY) ____________________________

Print Name (Resident-suite mate) ____________________________ Signature ____________________________ Date (DD/MM/YYYY) ____________________________

Signature Graduate House Dean or Designate ____________________________ Signature ____________________________ Date (DD/MM/YYYY) ____________________________