

Graduate House Residence Advisory Committee

Thursday March 10th, 3:00pm – 4:00pm
Zoom

1. Introductions

- a. Kamadchi Karunanandan, Assistant Dean, Residence Life & Communication (Committee Chair)
- b. David Kim, Dean, Residence & Director of Student Life
- c. Kevin Dancy, Director, Residence Operations
- d. Elizabeth Urbanowski, Manager of Finance, Administration, & Operations
- e. Ryan Hopkin, Facilities Coordinator
- f. Adoni Jeyandran, Service Coordinator (Minutes)
- g. Angel Badewole, Head Residence Advisor
- h. Christopher Rodger, Graduate House Council Representative
- i. Boran Kumral, Graduate House Resident
- j. Guanglei Zhou, Graduate House Resident
- k. Keturah Gray, Graduate House Resident- left early
- l. Shae-Linn Davies, Graduate House Resident
- m. Victoria Chiu, Graduate House Resident
- n. Bowen Chan, Graduate House Resident
- o. Joseph Kawalec, Graduate House Resident
- p. Fute Wong, Graduate House Resident
- q. Charlie Buck, Graduate House Resident

Absent

- Guanglei Zhou, Graduate House Resident
- Shae-Linn Davies, Graduate House Resident
- Bowen Chan, Graduate House Resident
- Joseph Kawalec, Graduate House Resident
- Fute Wong, Graduate House Resident
- Charlie Buck, Graduate House Resident

2. Residence Life Updates -Kamadchi

- a. Graduate House Support
 - i. Eva Sin is a licensed therapist available for residents. She uses a reflective, equity-seeking, anti-oppression/anti-racism lens
 - ii. Health & Wellness resources within the University of Toronto and the City of Toronto was shared to all residents
- b. Student communications
- c. Lens of anti-oppression
- d. One free session and email and newsletter

- e. COVID-19 Policies
 - i. Elevator capacity limit will be removed soon. Our team will share announcement through email
 - f. Graduate House Community Participant Status (GCPS)
 - i. Applications are open for the summer and fall 2022 semesters are available
 - ii. To receive priority residents must complete all the required steps. Please look over email about GCPS for more information
 - g. Illness Form Reminder
 - i. For student who are not feeling well, we ask them to fill out the illness tracking form and we will follow-up with next steps
3. Residence Services – Adoni
- a. Service Desk available on CLNx website
 - b. Deadline to apply by Sunday March 20th
 - c. Posters around the building and on social media sites as well
4. Communications
- a. Currently, there is a TV beside the elevators. We will have it operational soon to share event information and updates about the building → project of Kamadchi's
5. Facility Updates
- a. Laundry Machine follow up
 - i. We discussed pods vs liquids last meeting. All the laundry machines take both types. Pods can be used in all (top and front load) washing machines. Do not place pods in detergent tray. Place pods directing into tub with clothes.
 - b. Pest control program
 - i. Communication to the building will be sent regarding pest control procedure. We will ask individuals to take pictures and such for us to follow-up.
 - ii. There is a procedure for pest control, it is not immediate. The process can take a couple of days to resolve
 - c. Upcoming projects
 - i. Courtyard Updates
 - Proposed Courtyard Furniture
 - Communal seating
 - Individual seating
 - Vibrant colours to brighten the space
 - The seating will be made of recycle plastic
 - Muskoka Chairs
 - Bistro tables and chairs
 - Picnic tables
 - The proposed patio umbrella is a commercial one which is heavy duty and metal frame
 - Resident: There are retractable pool chairs in storage, will they be reused?
 - Elizabeth: are they connected to table?

- Resident: they are separate but there is in total six pool chairs
- ii. CCR updates
 - The CCR was painted recently
 - During the first week of April, the CCR will close for 2-3 days for carpet installation
 - Roller blinds will be placed between laundry room and CCR for added privacy
 - iii. Fire Alarm Testing: the testing period is between March 14th to the 25th
 - Different floors will be affected on different days
 - Legally we are required to perform testing once a year which is done in the Christmas break. However, it is overdue
 - Kamadchi: We will provide residents alternative resources such as grad room, Robarts library and other spaces on campus to study instead of grad house
 - Resident: Its important to be clear about the timing, to make sure start time are consistent
 - Ryan: We will relay this to the contractors
 - Resident: Did an email get sent out regarding this already? When willthe email be sent out?
 - Kamadchi: The email is typed out and will be ready to go out by today
 - iv. Duct Cleaning
 - The dates are to be decided and we will advise residents accordingly for suite/room access
 - v. Building Assessment & Destructive Testing
 - vi. Roof Replacement
 - The dates are not set yet
 - Mostly the 9th floor will worked on and communications will to the effected party
 - The west side will be worked on which is the bulk Spadina side
 - There will be no drilling before 9am
 - vii. Proposed Electrical shutdown in June
 - The building will be without power for about 14 hours
 - There will be no power in the rooms including no wifi connection
 - However, the hallways and one elevator will be working
 - This is essential work and more details to come closer to the date
 - viii. Annual suite renovations
 - The timeline is from May to August
 - The renovation include floor tiles, sink and countertops. Also, full room painting will be done
 - Resident: In the past years it was two months notice, will it be two or one month notice?
 - Elizabeth: There will be two months notice
 - ix. Hot water shutdown

- This shutdown is related to the annual cleaning of the water tank
 - The water is will be lukewarm and not hot
 - This will be scheduled in the end of August
 - Previously, we have made arrangements with athletic center to accommodate
6. Residence Council Updates
- a. Resident: Events are coming towards in the summer months. Currently, we are cleaning up things pre pandemic
7. Other Business
- a. Resident: In the sixth floor, people are leaving trash in the hallway
 - b. Elizabeth; Cleanness is super important for managing pests in the building
 - c. Resident: Also, there is a track of liquids to the garbage area. Individuals are leaving it in the chute or leaving it on the floor in the garbage room
 - d. Elizabeth: We can create graphic in the newsletter or send an email directly to refresh residents of cleanliness
 - e. Resident: Yes, an email and poster in the garbage room would be good
 - f. Ryan: When garbage is left in the recycling room, we don't know how long garbage stays there. In the morning cleaners let us know of them
 - g. Ryan: Please report pests on StarRez so we can track all the reports. As Elizabeth said earlier there is a process not immediate such as mice will eat the bait boxes. This process can take five or more days. We need a little bit of patience and remember to keep suites and spaces as clean as possible
 - h. Dave: This information is important because it talks about the day to day events such as garbage bag left in the room and the trail of liquid
 - i. Possible preparations for individuals coming in is showing how we do recycling, food waste
 - ii. We can do a refresh campaigning as we approach for new students to mention good environmental hygiene, common resources by infographic as we transition into the warmer weather
 - i. Elizabeth: Has anyone seen racoons around the building?
 - j. Resident: Yes, I saw one on top of the daycare
 - k. Elizabeth: Remember to keep distance as they can be quite vicious and unhealthy
 - l. Kamadchi: I've seen them in the parking garage as well
 - m. Resident: I have seen the racoons in the courtyard, entering from a small gap in the door which exits to the street
 - n. Elizabeth: We have done some exclusion work trying to identify any small opening. Since they squeeze into very small spaces its hard to get all. But we can check out the area you are talking about

Next Meeting –Thursday April 7th at 3:00pm